



Town of Ulster Public Library • Board of Trustees Meeting

Thursday, February 24, 2022 via Zoom

Minutes

(unapproved draft, available upon request within two weeks after meeting)

Present: Anne Davis, Bruce Engholm, Susan Hayes, Rita Joyce, Jason Kovacs (joined at 4:13), Gene Nettles, Nicole Vicari, Mary Collins (Director), Elaine Wolf (Treasurer)

Absent: Allison Organtini (excused)

Call to Order

Anne called the meeting to order at 4:00.

Voluntary Pledge

Public Comment

VOTE: Approval of the January 2022 meeting minutes

The motion carried unanimously on a voice vote (6/6).

Financial Report

VOTE: Approval of bill payments (Report of Receipts and Disbursements; Checking Account Transactions by Date)

The motion carried unanimously on a roll call vote (6/6).

VOTE: Approval of **January 2022 report** (Balance Sheet; Profit and Loss Budget vs. Actual) Report from O'Connor Tax Services

The motion carried unanimously on a roll call vote (6/6).

- Treasurer's Report

Director's Report

Committee Updates

- Expansion/Renovation

Anne met with representatives of the architect and the electrician regarding the two dates needed for installation of the sound cloud on the ceiling.

- Budget / Finance
- Civil Service
- Personnel / Policy
- Covid19 Service Task Force

Old Business

- HV Mall tax payments

Letter from the Town Supervisor was shared regarding the change in the tax revenue from tax on the mall. \$6,998.xx was paid back from the library. The library made payments of \$1299.66 in 2018, 2019, 2020, not in 2021. Our final payment will be made next month.

New Business

Signs have completely faded with the library pictograph library logo. Mary will file up on ascertaining who the responsible party is.

Info regarding financial reports was shared. All libraries are required to submit a financial report as part of their *Annual Report*. In addition, all are required to submit an *Annual Update Document (AUD)* to the State Comptroller.

Trustees were referred to midhudson.org/trusteebookclub in order to review recorded presentations from the 2021 and 2022 sessions. (Tip from Bruce: you can adjust the video playback speed by clicking on settings.)

Next Board Meeting

4:00 Thursday, March 24 (fourth Thursday)

Public Comment

Adjourn

VOTE: To adjourn at 4:36

The motion carried unanimously on a voice vote (7/7, as Allison joined).