

Town of Ulster Public Library Board of Trustees Meeting  
Thursday, January 27, 2022 via Zoom

**Minutes** (unapproved draft, available upon request within two weeks after meeting)

**Present:** Anne Davis, Bruce Engholm, Susan Hayes, Rita Joyce, Jason Kovcs, Gene Nettles, Allison Organti, Nicole Vicari, Mary Collins (Director), Elaine Wolf (Treasurer)

**Call to Order**

Anne called the meeting to order at 4:02

**Voluntary Pledge**

**Public Comment**

**VOTE:** Approval of the December 2021 meeting minutes  
Motion carried unanimously on a voice vote (8/8).

**Financial Report**

**VOTE:** Approval of bill payments  
Motion carried unanimously on a roll call vote (8/8).

**VOTE:** Approval of reports from O'Connor Tax Services  
Motion carried unanimously on a roll call vote (8/8).

• **Treasurer's Report**

Elaine presented her report and explained that expenditures will be adjusted to more accurately reflect actual distributions.

**Director's Report**

Construction continues with communication issues. If the workers wore more forthcoming, it would be helpful. An example of this regards the library announcing that it was to be closed tomorrow due to the needs of the crew, but now it looks like the library may remain open after all. Mary has a phone meeting with the CPA scheduled for Monday regarding the best way to share QuickBooks files between the CPA, the library Director, and the Treasurer.

**Committee Updates**

None

- Expansion/Renovation
- Budget / Finance

**VOTE:** That unspent funds from Medical Benefits (Admin and Personnel Services) be reallocated to the following lines: Library Contractual Expenses \$7,673.94, Library Equipment and Capital Outlays \$2,071.64, in order to reconcile our budget balance.

Motion carried unanimously on a roll call vote (8/8).

- Civil Service
- Personnel / Policy
- Covid19 Service Task Force

## **Old Business**

None

## **New Business**

### **Turning Outward**

The community input from the Turning Outward process has been incorporated into a new Long Range Plan.

**VOTE:** To approve the new Long Range Plan, including:

#### Evaluation and Review:

The Director and President of the Board of Trustees will review the plan on an annual basis, evaluate the progress in each area and report to the Board of Trustees.

Motion carried unanimously on a voice vote (8/8).

## **Next Board Meeting**

4:00 Thursday, February 24 (fourth Thursday)

## **Public Comment**

## **Adjourn**

**VOTE:** To adjourn at 4:29

The motion carried unanimously on a voice vote (8/8).