



TOWN OF  
**ULSTER**  
PUBLIC LIBRARY

**Town of Ulster Library Board of Trustees Meeting**  
**Tuesday, December 10, 2019 4:00 PM**

**Present:** Anne Davis (Building Committee Chair), Bruce Engholm (Secretary), Susan Hayes, Annie LaBarge, Rotena Nippert, Melanie Scaloni (President)

**Absent:** Allison Organtini (Vice President) (excused), Brenda Maloney (excused), Tracy Priest (Director) (excused)

Note: Today's meeting was moved to the second Tuesday of the month due to the holidays. Future meetings will return to the usual schedule, of the fourth Tuesday.

**Public Comment**

**Call to Order by Melanie at 4:01**

**New Business**

- **VOTE:** Regarding end-of-the-year adjustments to balance the budget.

To move \$31,000 of unspent funds on the *employee medical* line to cover overages in the following six budget lines:

- *Buildings & Grounds Maintenance*
- *Miscellaneous*
- *Election*
- *Professional Services*
- *Conference Expense*
- *Library Office Supplies*

Motion carried unanimously (6/6) on a roll call vote.

Set Next Board Meeting date, for **Tuesday, January 28, at 4:00** (the usual fourth Tuesday of the month.)

Trustees then wrote personal notes on staff bonus checks before they were delivered.

**Public Comment**

- **VOTE:** Adjourn at 4:20.

Motion carried on a voice vote.