

Town of Ulster Public Library

Board of Trustees Meeting

Tuesday, September 24, 2019 4:00pm

Present: Susan Hayes, Annie LaBarge, Brenda Maloney, Rotena Nippert, Allison Organtini (Vice

President), Tracy Priest (Director), Melanie Scalon

Absent: Anne Davis (President – excused), Bruce Engholm (Secretary-excused),

Public Comment

Allison called the meeting to order at 4:02 pm.

Motion to approve the minutes of the August Board of Trustees Meeting (held on August 27,

2019). The motion carried unanimously on a voice vote.

Financial Reports

Motion for Approval on Bill Payments

Motion carried unanimously on a roll call vote.

Motion for Approval of Monthly Financial Report, Profit & Loss budget vs. Actual, Rose Woodworth at O'Connor Tax Services.

Motion carried unanimously on a roll call vote.

Director's Report

- Tracy reported that Phase One is moving swiftly, and explained the need to store some

adult fiction in an effort to make room for the construction. She will send an update to the community with a report on the positive progress, and a link to the Appeal letter.

- Tracy reviewed the numerous repairs needed this year which totaled \$23,000, highlighting that it was wise to allocate funding toward Contingency.

- Tracy highlighted the income from the book sale, including an extra thank you to Lynda

and Bruce Engholm, for both baking treats and leading the Ukelele group. The Library raised \$465 with \$47 coming from LulaRoe, \$85 from Kiwanis Club, and the remainder

from the book and bake sale.

Committee Updates:

- Expansion/Renovation: Phase One moving along swiftly with no issues, ahead of
- Fundraising: \$465 raised through the book sale. Phone call and emails placed for Antiques Appraisal, received an email back stating they have received our email and will

be in touch in one week.

- Civil Service: Tonya Dewitt -personnel analyst. Discussed registering Josh and Julia for the Clerk exam.
- Budget and Finance Committee: Update
- Personnel: Update
- Policy: No update
- NYLA Sustainability: No update
- Election/Budge Vote: The tax cap resolution was approved. Election: 29 ballots were cast, 25 yes, 4 no. Trustee Election (Proposition Two): Anne Davis , Annie LaBarge, and Rotena Nippert. There was also one vote for Steve DeSalvo as a write in candidate.

Old Business:

- Vote: Hire of Mary Beth Jacks, who is currently a sub, as a Part-Time clerk (up to 17.5 hrs/wk.) – Vote was passed unanimously.
- Vote: Standard 2% raise for Kelley Rea – Vote was passed unanimously.
- Vote: Tanya Sorenson submitted a letter of resignation. Annie LaBarge motioned to accept. Melanie Scaloni seconded the motion. All were in favor.

Next Board Meeting Date: October 22nd, 2019 at 4:00 PM.

Public Comment

Motion to Adjourn

The meeting was adjourned at 4:41 PM.

Required NYS Sexual Harassment Training to Trustees by 10/9/2019 – Tracy is resending the link

to trustees.