Minutes  
Town of Ulster Public Library  
Board of Trustees Meeting  
April 23rd, 2018

Present:  
Anne Davis, President; Bruce Engholm, Recording Secretary; Susan Hayes; Annie LaBarge; Richard Metzger; Rotena Nippert; Allison Organtini, Vice President; Cynthia Wadnola; Tracy Priest, Director; Paul Mays, Architect

Public Comment  
Call to Order  
Anne called the meeting to order at 6:10 pm, at the Town of Ulster Public Library.  
Pledge  

Minutes of February Meeting  
Motion to approve the minutes from our March 23, 2018 meeting.  
Annie moved, Teena 2nded.  
The motion carried.  

Financial Report  
Motion to approve Pre-Audit Report  
Cynthia moved, Annie 2nded.  
Roll call vote taken.  
The motion carried unanimously.  

Motion to approve Financial Report prepared by Bookkeeper, Rose Woodworth  
Anne moved, Cynthia 2nded.  
Roll call vote taken.  
The motion carried unanimously.  

Conclude Regular Meeting for Special Presentation by Paul Mays  

Director’s Report  — Report provided  

Statistical Report  — Next report will be in June  

Committee Updates  — Briefly provided here:  
- Expansion/Renovation  — Paul's presentation will bring the board up-to-date  
- Fundraising  — $427 from Slice of Italy, $500 from Bank of Greene County, $149.34 from Five Below Fundraiser. Next meeting 5/23/2018 at 3 PM.  
- Civil Service  — Meeting with CS Personnel Analyst 4/20/2018  
- Budget and Finance Committee  — set meeting date by email, budget is due in June.
Old Business
Updated Board Contact list sent out with the email packet.

New Business
Motion to approve conceptual master plan and to direct the architect to complete the master plan document.
Anne moved, Cynthia 2nded.
The motion carried.

Next Board Meeting Date- May 21, 6:00.
(meeting on 3rd Monday, one week early, due to Memorial Day)

Public Comment
Motion to adjourn.
Cynthia moved, Annie 2nded.
The motion carried.
Meeting adjourned at 7:19 pm.

Respectfully submitted,
Bruce Engholm
Recording Secretary