

Minutes
Town of Ulster Public Library
Board of Trustees Meeting
April 23rd, 2018

Present:

Anne Davis, President; Bruce Engholm, Recording Secretary; Susan Hayes; Annie LaBarge; Richard Metzger; Rotena Nippert; Allison Organtini, Vice President; Cynthia Wadnola; Tracy Priest, Director; Paul Mays, Architect

Public Comment

Call to Order

Anne called the meeting to order at 6:10 pm, at the Town of Ulster Public Library.

Pledge

Minutes of February Meeting

Motion to approve the minutes from our March 23, 2018 meeting.

Annie moved, Teena 2nded.

The motion carried.

Financial Report

Motion to approve Pre-Audit Report

Cynthia moved, Annie 2nded.

Roll call vote taken.

The motion carried unanimously.

Motion to approve Financial Report prepared by Bookkeeper, Rose Woodworth

Anne moved, Cynthia 2nded.

Roll call vote taken.

The motion carried unanimously.

Conclude Regular Meeting for Special Presentation by Paul Mays

Director's Report – *Report provided*

Statistical Report – *Next report will be in June*

Committee Updates – Briefly provided here:

- **Expansion/Renovation** - *Paul's presentation will bring the board up-to-date*
- **Fundraising** – *\$427 from Slice of Italy, \$500 from Bank of Greene County, \$149.34 from Five Below Fundraiser. Next meeting 5/23/2018 at 3 PM.*
- **Civil Service** – *Meeting with CS Personnel Analyst 4/20/2018*
- **Budget and Finance Committee** – *set meeting date by email, budget is due in June.*

- **Personnel** – *set meeting date by email for after CS meeting*
- **Policy** – *once drafts are complete, meet with committee then bring to full Board for vote, hopefully in May.*
- **Election** – *Secretary Jean Mertine put together a timeline, which Anne Davis reviewed.*

Old Business

Updated Board Contact list sent out with the email packet.

New Business

Motion to approve conceptual master plan and to direct the architect to complete the matter plan document.

Anne moved, Cynthia 2nded.

The motion carried.

Next Board Meeting Date- May 21, 6:00.

(meeting on 3rd Monday, one week early, due to Memorial Day)

Public Comment

Motion to adjourn.

Cynthia moved, Annie 2nded.

The motion carried.

Meeting adjourned at 7:19 pm.

Respectfully submitted,
Bruce Engholm
Recording Secretary