

Minutes
Town of Ulster Library Board of Trustees Meeting
May 21, 2018

Present:

Anne Davis, President; Allison Organtini, Vice President; Bruce Engholm, Recording Secretary; Annie LaBarge; Richard Metzger; Rotena Nippert; Cynthia Wadnola; Tracy Priest, Director

Absent:

Susan Hayes (excused)

Public Comment

Call to Order

Anne called the meeting to order at 6:00 pm, at the Town of Ulster Public Library.

Pledge

Minutes of April Meeting

Motion to approve the minutes from our April 23, 2018 meeting.

Allison moved, Teena 2nded.

The motion carried.

Financial Report

Motion to approve Pre-Audit Report

Cynthia moved, Allison 2nded.

Roll call vote taken.

The motion carried unanimously.

Motion to approve Financial Report prepared by O'connor Tax Services

Bruce moved, Cynthia 2nded.

Roll call vote taken.

The motion carried unanimously.

Director's Report

Highlights included:

- Our page has resigned from their job at the library, for an opportunity at a different library with better pay. Our library paid minimum wage, currently \$10.40/hour. Richard noted the importance of the library paying our staff a competitive wage, as well as the added expense incurred when replacing the position and training new staff.
- Our Summer reading program is set. Our DJ will be a father/son team. The son is nine years old.
- Our Bike Fest event is almost finalized.
- MHLS (Mid-Hudson Library System)'s Executive Director Tom Sloan has given notice of their resignation. Tracy noted Tom's affability and their change-maker status.

Statistical Report – *Next report will be in June.*

Committee Updates:

- **Expansion/Renovation** - Construction Grant Memo, intent to apply. Tracy reported that they are in contact with Paul, our architect, regarding our phasing strategy, and its relationship to their writing grants for different amounts. We have applied for a 50% matching grant; last time 23% was funded. A total of 17 libraries intend to apply for the grant this year.
- **Fundraising** - Set meeting date.
- **Civil Service** - Job title assessments, Clerk and Library Assistant tests later this year. Our personnel analyst is taking inventory of staff's titles and responsibilities.
- **Budget and Finance Committee** - preliminary draft of 2019 budget done by Tracy, need to set meeting date.
- **Personnel** - Meeting this Thursday, 5/24/2018 @3:30
- **Policy** - revisions are still in progress
- **Election** - determine trustee(s) who will run for re-election to be included in press release on June 8th.

Old Business

New Business

Motion to change monthly meeting day from Monday to Tuesday.

Bruce moved, Allison 2nded.

The motion carried.

Motion to approve retroactive standard 2% raises for Kerry C. (6/25/18), Tom C. (6/13/18), & Terry W. (5/5/18).

Anne moved, Cynthia 2nded.

Motion to approve the tree logo proposal draft from Query Creative.

Allison moved, Annie 2nded.

Motion to approve Tax Cap Resolution

Whereas, the adoption of this 2019 budget for the Town of Ulster Public Library requires a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3 c adopted in 2011; and

Whereas, General Municipal Law Section 3 c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of Trustees of the Town of Ulster Public Library voted and approved to exceed the tax levy limit for 2019 by at least the sixty percent of the board of trustees as required by state law on July 25th, 2018.

Anne moved, Allison 2nded.

Roll call vote taken.

The motion carried unanimously.

Next Board Meeting Date- June 26, 4:00.

(meeting now on fourth Tuesday of the month, at four)

Public Comment

Motion to adjourn.

Anne moved, Allison 2nded.

The motion carried.

Meeting adjourned at 7:00 pm.

Respectfully submitted,

Bruce Engholm

Recording Secretary