

Minutes
Town of Ulster Library Board of Trustees Meeting
August 28, 2017

Bruce Engholm, Recording Secretary– present

Anne Davis, Vice President – present

Annie LaBarge – present

Richard Metzer – present

Rotena Nippert – present

Allison Organtini – present

Tracy Priest, Library Director – excused

Cynthia Wadnola, President – present

Public Comment

Call to Order

Meeting was called to order at 6:12 by Cynthia.

Pledge

Motion to approve the Minutes of July 24, 2017 Meeting

Anne moved, Allison 2nded.

The motion passed unanimously.

Financial Report

Motion for approval of Pre-Audit Report (transactions paid prior to the meeting)

Allison moved, Annie 2nded.

Roll call vote taken.

The motion passed unanimously.

Motion to use at least \$2500 from the legislative library aid balance of \$3220 to go toward programming and staff development.

Anne moved, Annie 2nded.

Roll call vote taken.

The motion passed unanimously.

Director's Report

Highlights include the following:

DLD construction grant.

State aid

Summer reading program highlights include:

- Hudson River Extravaganza
- Ulster SPCA
- Green Palette Community Center
- School yard garden club at Chambers School collaboration with the school, the library, and the YMCA Farm Project.

Interviews have been conducted for the Children's Programmer Library Assistant Position.

We have a donation box for school supplies set up at the library.

We received a last minute donation of about 20 pair of eclipse glasses. We held a story hour, made a model and streamed the NASA live stream!

We are currently working on our fall run of programming

Governor Cuomo signed A.1094-A Galef / S.3023-A Ritchie into law!

Affectionately known as the "tax check-off bill", this law amends NYS Tax Law to permit taxpayers to make contributions to the state "Love Your Library Fund" when completing their annual tax filings, used exclusively to support the NY Statewide Summer Reading Program.

The 2017 Mid-Hudson Library System Annual Membership Meeting will be held the morning of Friday, October 27th, at the Henry A. Wallace Visitor and Education Center, Franklin D. Roosevelt Presidential Library and Museum, Hyde Park. Our theme this year is Libraries: Essential to an Informed Citizenry. Ukulele grant is being renewed. Lynda Sales Engholm has been contacted to work with the Ukulele meetup program. Bruce spoke with the board regarding any potential appearance of a conflict of interest. He reminded the board that Lynda, his spouse, would be paid through the Killian Mansfield Foundation, and that Lynda was suggested by Barbara Mansfield for the position.

Statistics Report

Pending

Committee Reports

Expansion /Renovation: DLD grant submitted.

Fundraising: Gifts toward the expansion are being made in memory of Beverly Shaw.

Civil Service: Search for Children's Programmer is proceeding.

Election/budget vote timeline update: Absentee ballots are available to be picked up at the library. Susan Hayes is running as a write-in candidate for the September 7 election, 2:00-8:00. Our bylaws state that the first Thursday in September following the first Monday in September will be library election day.

Budget & Finance Committee: Rose is reviewing how we properly transfer to cover Capital Expenses.

Old Business

Treasurer Job Posting: Ran in Kingston Times, we received one resume, which was forwarded to the Budget Committee. Today, the Personnel committee was to meet with Adam, from the Bard College Center for Engagement, but he needed to cancel due to a family emergency. The board hopes to recommend a hire by the October board meeting.

New Business

Discussion regarding the need for a new sign transpired. The doors to change the letters on our sign are heavy and hard to open.

Will explore fundraisers at Five Guys, and Five Below. November 18 is our scheduled Barnes & Noble fundraiser.

Allison and Cynthia are on the November 7 ballot, and Susan Hayes is running a write-in campaign. Terry sought the board's input regarding the evergreen tree that is wrapping around the flagpole. He asked for the board's approval regarding their decision.

Motion to remove the evergreen that's wrapped around the flagpole

Annie moved, Anne 2nded.

The motion passed unanimously.

Set next board meeting date: – Monday, September 25th, 6 PM (4th Monday of the month)

Public Comment

Motion to Adjourn

Richard moved, Allison 2nded.

Meeting Adjourned at 7:00.

(Note addendum, regarding an additional vote conducted the next day, via electronic mail.)

Addendum
Town of Ulster Library Board of Trustees business transacted electronically
August 29, 2017

The president, Cynthia, issued a call for an electronic vote, via email, the day after the physical board meeting, on the following motion.

That the payment of \$8294.04 be made to the Town of Ulster, as invoiced by Superintendent Jim Quigley, due September 2, 2017.

Annie moved, Anne 2nded.

The motion passed, on Tuesday, August 29, with the following emailed votes:

Cynthia, Bruce, Anne, Allison, Tena, and Annie voted Yes. A vote was not received from Richard.

Respectfully submitted,
Bruce Engholm
Recording Secretary

