

**Minutes**  
**Town of Ulster Library Board of Trustees Meeting**  
**June 26, 2017**

|                                      |  |
|--------------------------------------|--|
| Theresa Brettschneider - present     | Allison Organtini - present              |
| Anne Davis, Vice President - present | Tracy Priest, Library Director - present |
| Bruce Engholm, Treasurer - present   | Annie LaBarge - present                  |
| Richard Metzger - present            | Mary Nielsen - excused                   |
| Rotena Nippert - present             | Cynthia Wadnola, President - present     |

**Public Comment**

Tina showed the book, *What is Baby Gorilla Doing?*, written and donated by her daughter, Christiana Nippert-Eng. The book is aimed at three year olds.

**Call to Order**

Meeting was called to order at 6:07 by Cynthia.

**Pledge**

**Motion to approve the Minutes of May Meeting**

Anne moved, Tina 2nded.

The motion passed unanimously.

**Minutes of June 12, 2017 Special Meeting with Town Supervisor, Jim Quigley**

The Board will review the minutes, and take a vote to approve, or amend, the minutes, at our July meeting.

**Financial Report**

- **Motion for approval of Voucher Report (transactions approved for payment at meeting)**

Anne moved, Annie 2nded.

Roll call vote taken.

The motion passed unanimously.

**Budget**

A budget for the library was proposed with a 0% increase for 2018. This is possible due to renegotiating contracts (reducing Waste Management cost by 50%, changing computer service vendors, postage down by 50%), etc. Due to our community's shrinking tax base, it was considered important to hold the line on the budget.

**Motion to approve 2018 budget**

Anne moved, Allison 2nded.

Roll call vote taken.

The motion passed unanimously.

A press release will announce the availability of the proposed budget online and at the library.

## **Hiring a Treasurer**

It is recommended, by the comptroller, that we procure either a volunteer or a hired Treasurer. A job announcement is being drafted.

## **Director's Report**

Tracy highlighted the following:

Summer reading program

Chambers School Yard Garden Club

Green Palette Community Center program

Hudson River Sloop Clearwater program

Ukulele Grant

Ten ukuleles have been donated, in multiple colors, from musician Elizabeth Mitchell via the Killian Mansfield Foundation, to honor the memory of Killian, a ukulele virtuoso from Woodstock.

## **Committee Updates**

Expansion /Renovation

Public Meetings

Thank you to the members of the public, and to library volunteers and trustees, who attended the workshops.

MHLS Grant

Bullet Aid

State Senator George Amadore has shown support for the library. The awards were posted today. In years past, we got our iPad desks, and our reading chairs, through this grant.

Next Steps

Thursday, July 6, 7:00-9:00, is the "We Heard You Meeting" with architect Paul Mays.

Election Timeline Update

Four seats available, for three-year terms, with four petitions out so far

Press Releases

Next Steps

Budget

Fundraising

Panera Donations

\$28 raised

Next Meeting Date

Civil Service

Update on Hiring a Children's Programmer/Library Assistant

We're waiting to hear from our Civil Service representative. This may impact our summer reading program.

Budget and Finance Committee

Treasurer Discussion and Next Steps

Preparation of 2017 Budget

The AUD end-of-year Annual Report has been filed, after getting our late treasurer's, Walter Maxwell's, log-in.

**Old Business**

None

**New Business**

**Motion to pass the standard 2% annual raise for Terry W to \$12.72 and to raise Kerry C (does the SEAL, out-of-system inter-library loan, adult crafts, etc.) to \$12.00.**

Annie moved, Allison 2nded.

Roll call vote taken

**The motion passed unanimously.**

**Public Comment: none**

**Motion to adjourn**

Anne moved, Theresa 2nded.

**The motion passed unanimously.**

**Adjourned at 7:31.**

**“We Heard You” meeting: Thursday, July 6, 2017, 7:00-9:00**

**Next board meeting: Monday, July 24, 2017, 6:00 PM**



