

Town of Ulster Public Library

Board Meeting

August 25, 2015

Theresa Brettschneider - excused
x Anne Davis
x Richard Metzger
x Mary Nielsen
x Tracy Priest, Director

x Rotena Nippert
 Cynthia Wadnola - excused
x Cari Grange
x Walter Maxwell
x Bruce Engholm - excused

Meeting was called to order at 6:07 p.m.

A motion was made to approve the minutes from July 28, 2015 .

Motion to approve the minutes: Walter 2nd: Tena

Vote was unanimous.

COMMUNICATIONS:

DIRECTOR'S REPORT:

The directors report was read.

A huge thank you to the **Jolly Cow** for their donation of over 100 ice cream sandwiches to the Library's party.

The partnership with the Town Recreation Department brought Library outreach to over 100 children and the Town Summer Camp. The library sponsored a concert at the camp with the kids band, Dog on Fleas. It was a great time. Many thanks to Jessica Applestone for the "after school" program, the Jolly Cow, Jeff Hayner and the camp counselors for their willingness and cooperation. Also to Chief Sam Appa for visiting one of our Summer Reading Programs, and to all the volunteers who assisted with the program.

During the Summer Reading session 3,231 junior books were circulated.

A donation of books from the Poulin Project, the D.U.C. Library Program Art Resources Transfer section were received by the library. They are independently published, largely anthologies and are recommended for a readership of high school or above. They include diverse materials that range from literary fiction, personal narrative and experimental poetry.

The UCLA is having an designed by Capira Technologies and is in the testing phase.

A county wide subscription to Ancestry.com is now available for library use only.

Many new programs are planned including, Kerry's craft nights, a newly added Teen Night, Tech Time,

children's programs and more.

The annual Halloween Party is scheduled for Friday, October 30th. Time to be announced.

The Book Sale is scheduled for November 21st, more details as the date draws near.

COMMITTEE REPORT:

Buildings & Grounds:

Ornamental rock were installed on the side of the building.

Long Range Planning:

Some of the group members met to discuss putting together focus groups and doing presentations for community and friends group, and family and senior housing to gather and share information regarding the Town of Ulster Public Library.

Personnel:

A motion was made to appoint Tanya S. to the Civil Service status of "more than ½ time". She is reachable on the list and this will allow the Library to have Tanya cover the vacation and sick days of others without the extra submissions of paperwork to Civil Service. This may increase her hours from 17.5 to up to 25 hours per week dependent on the Library's need.

Motion to change the status: Anne 2nd: Mary

Vote was unanimous.

FINANCIAL REPORT:

The financial reports were read.

Motion to approve the transactions: Anne 2nd: Mary

ROLL CALL VOTE TAKEN, MOTION PASSED - Unanimously

The Town of Ulster Library will be establishing an accrual system for future transactions.

The Town of Ulster Library will be securing a payroll service for our payroll, monthly, quarterly, and W-2's. It is already budgeted for 2016.

OLD BUSINESS:

NEW BUSINESS:

Discussed putting in cement bumpers between the Library's parking lot and Pizza Hut to discourage cars from driving between the lots.

The Library is all set for the election, September 10, 2015 from 2-8 p.m.

We are discussing how to acknowledge Frank Petramale, Town of Ulster Highway Superintendent's department for fixing our back lot in such a timely manner, whether we reimburse for the cost materials or make some other donation to them.

MOTION TO ADJOURN: Mary 2nd: Walter

The meeting was adjourned at 7:00 p.m.

**Respectfully submitted,
Cari Grange, Secretary**