

Town of Ulster Public Library

Board Meeting

May 27, 2014

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| x Ruth Quick | <input type="checkbox"/> Rotena Nippert - excused |
| <input type="checkbox"/> Jeanette deBeaumont - excused | x Anne Davis |
| <input type="checkbox"/> Cynthia Wadnola - not excused | x Richard Metzger |
| x Cari Grange | x Mary Nielsen |
| x Walter Maxwell | x Tracy Priest, Director |

Meeting was called to order at 6:00 p.m.

A motion was made to approve the minutes from April 22, 2014.

Motion to approve the minutes: Ruth 2nd: Walter & Richard

Vote was unanimous.

A motion was made to approve the minutes from the special meeting from May 6, 2014.

Motion to approve the minutes: Walter 2nd: Richard

Vote was unanimous.

COMMUNICATIONS:

DIRECTOR'S REPORT:

The directors report was read.

Leona Shelton is resigning effective June 28, 2014.

The library could still use on full timer and one part timer.

John Moody has been invaluable in Lindsay's absence, covering many important tasks.

UCLA is creating a small library in the Patriots Home for Veterans on Wurts Street. Town of Ulster will donate some books to the collection and will assist with occasional maintenance.

There is a new event scheduled for Saturday June 14th. A special reading of Tu es ma belle, by Jerrice Baptiste followed by a discussion and poem writing.

Crosby school Librarian, Nell Donovan invited the library to visit the school during open house in September and will help the library distribute Summer Reading information at the school.

The Summer Reading Program schedule is almost complete.

COMMITTEE REPORT:

Personnel

Received a letter from Civil Service stating we have enough positions to cover staff the we have and hire any additional.

Non competitive - (Storyteller, Cleaner, P/T Clerk, Page, Labor Class)

Competitive - F/T Clerk

Building & Grounds

We are waiting for a response from Central Hudson regarding the energy audit we are requesting.

Discussing the options to possibly install a manual timer on the 2 lights that are attached to the building and facing the parking lot in order to make loading and unloading the buses for trips safer during early morning boarding and late night de-boarding.

The picnic table was put in place outside the building for staff to use for lunches and breaks.

FINANCIAL REPORT:

The financial reports were read.

Motion to approve the transactions: Ruth 2nd: Cari & Anne

ROLL CALL VOTE TAKEN, MOTION PASSED - Unanimously

OLD BUSINESS:

The sensor on the main automatic door has been replaced.

NEW BUSINESS:

A motion to move Zoe Levy-Serrano to half time regular was made for the hourly rate of \$9.00 per hour during the probationary phase. After six months her new hourly rate will increase to \$9.50.

Motion to Approve: Anne 2nd: Ruth

ROLL CALL VOTE TAKEN, MOTION PASSED - Unanimously

A motion was made to approve a pay adjustment for John Moody. His hourly wage will increase from \$11.50 per hour to \$14.00 per hour. This will be retroactive to May 1, 2014.

Motion to Approve: Walter 2nd: Cari

ROLL CALL VOTE TAKEN, MOTION PASSED - Unanimously

A motion was made to approve the change of the library's current Waste Management container to a 2 yard single stream recycling container. An additional deposit of \$150.00 will be charged to drop off the container. The monthly fee for the combined service of garbage and recycling will only be a small additional fee more per month.

Motion to Approve: Anne 2nd: Walter

ROLL CALL VOTE TAKEN, MOTION PASSED - Unanimously

A motion was made to approve refunding half the price of (2) bus tickets for the Bronx Zoo/Botanical Gardens

that took place on Saturday May 17, 2014 for the total amount of \$25.00 to the (2) people who missed the bus for the return trip back to the Library.

Motion to Approve: Anne 2nd: Mary

ROLL CALL VOTE TAKEN, MOTION PASSED - Unanimously

MOTION TO ADJOURN: Anne 2nd: Walter

The meeting was adjourned at 7:12 p.m.

Respectfully submitted,

Cari Grange, Secretary