

**Town of Ulster Public Library**

**Board Meeting**

**April 22, 2014**

x Ruth Quick  
x Jeanette deBeaumont  
x Cynthia Wadnola  
x Cari Grange  
x Walter Maxwell

x Rotena Nippert  
x Anne Davis  
x Richard Metzger  
 Mary Nielsen - excused  
 Tracy Priest, Director - excused

Meeting was called to order at 6:02 p.m.

A motion was made to approve the minutes from March 25, 2014 .

**Motion to approve the minutes: Ruth 2nd: Tena**

Vote was unanimous.

**COMMUNICATIONS:**

None

**DIRECTOR'S REPORT:**

The directors report was read.

Tracy reported that Lindsay Jankovitz submitted her resignation effective mid May. She will be leaving to pursue her MBA. She was an integral part of the library and will be greatly missed.

Tracy informed the board that Jim Bracco from the Ulster Hose Fire House granted us the use of the firehouse for our Summer Reading Program Grand Finale, Bubble Trouble, on August 22nd.

Through our outreach to Chambers Elementary approximately 55 children signed up for new library cards. There are lots of ongoing and exciting new programming scheduled for the library, like Sewing machine workshops, LEGO events, Help sessions with Gmail and Informational programs by the Alzheimer's Association.

**COMMITTEE REPORT:**

**Personnel -**

A huge thank you to Anne Davis for her persistence and patience during the process in making the Town of Ulster Public Library compliant with the laws of Civil Service.

**Building & Grounds -**

Richard Metzger is pricing replacement soap dispensers for the bathroom and working on getting a shade hung in the window in Tracy's office. Reports the equipment storage room needs some organizing and cleaning up.

Thank you to Mr. Metzger for replacing ceiling tiles in the Library.

We are currently accepting sealed bids for contracts for the lawn care maintenance at the Library . We will be

accepting them until April 29, 2014. To be discussed at a special meeting on May 6, 2014.

The parking lot was swept and cleared of the sand that used and accumulated during the winter months during the snow and ice storms by the Town of Ulster. A thank you to Mr. Frank Petramale for a great job.

A discussion was had about having Central Hudson do an energy audit at the Library. Also to have Hudson Valley Solar come in and do an estimate of putting solar panels on the roof to help defray the cost of the electric bill.

There was also a brief discussion regarding the bases of the parking lot lights needing cement work repair. It will be on next months agenda.

The Town Building Inspector Bob King inspected the library on April 9th. There were a few minor regulations to make and change. They have been addressed and completed. Thank you to Mr. Metzger for his assistance.

**FINANCIAL REPORT:**

The financial reports were read.

**Motion to approve the transactions: Anne 2nd: Ruth**

**ROLL CALL VOTE TAKEN, MOTION PASSED - Unanimously**

**OLD BUSINESS:**

The automatic doors are not opening again on occasion for our patrons in wheelchairs. We need to call to have them looked at and re-adjusted.

**NEW BUSINESS:**

The board voted to appoint Tracy Priest as Director of the Town of Ulster Public Library.

**MOTION TO APPROVE: Anne 2nd: Cynthia**

Vote was unanimous.

**MOTION TO ADJOURN: Walter 2nd: Anne**

The meeting was adjourned at 6:54 p.m.

**Respectfully submitted,**

Cari Grange, Secretary