

Town of Ulster Public Library
Board Meeting
October 6, 2009

The organizational meeting was called to order at 7:30 by President Anne Davis. The new trustees; Jeanette Debeaumont , Jackie LaBarge, and Walter Maxwell were given the oath of office by President Davis.

Election of Officers: President Anne Davis, Vice President Joe Kovacs, Secretary Cynthia Wadnola, and Treasurer Jackie La Barge were elected as officers. Walter Maxwell motioned to accept the slate of officers. Richard Metzger seconded. A roll call vote was taken. The motion was carried 8-0 with 1 excused.

Banks of Deposit: Anne Davis motioned and Ruth seconded that Key Bank, M&T Bank, and Bank of America become the banks of deposit. The motion was carried 8-0 with 1 excused.

Newspaper of Record: The Kingston Freeman and the Kingston Times were designated as newspapers of record. Anne Davis motioned and Walter Maxwell seconded. The motion carried 8-0, 1 excused. The meeting was adjourned at 7:45.

The business meeting was called to order by Anne Davis at 7:50. In attendance were Jeanette Debeaumont, Joe Kovacs, Jackie LaBarge, Walter Maxwell, Richard Metzger, Ruth Quick, and Cynthia Wadnola. Dorothy Carbo was excused.

Communications: There were none received.

Minutes: The minutes of the September 8th meeting passed unanimously as Jackie LaBarge made the motion to approve and Joe Kovacs seconded the motion.

Director's Report: Faith Johnson reported the Fall Story Hour and Junior Programs had begun. Richard Metzger is helping to organize the storage space in the craft room. Faith is an official member of the UCLA Board. The new computers will be in at the end of November. The furniture will also be ready by that date. We will have to adopt a Sam policy to help the automated sign in for computer time. A new staff

person will fill in on Saturdays until a replacement is found. Faith is also completing the Vendor's List, Contracts, Organizational Chart, Contact List, and Committee List. The report was unanimously passed with 1 excused.

Statistics Report: Faith reported that there are increases in circulation and holds. The Children's Computer area is being rearranged because of a space issue. The space for the regular computers is at max at this time as well.

Financial Report: Ruth Quick made a motion to approve the September transactions. Richard Metzger seconded the motion. A roll call vote was taken. The motion passed 8-0 with 1 excused.

Committee Reports: The election committee had a debriefing with Chairperson Sainsbury. The election was relatively smooth with the new changes. A full report is forthcoming. Richard Metzger built a great ballot box. Kudos to him for all his help. The Building and Grounds committee reported that bids are being accepted for snow removal.

Old Business: There was none to report.

New Business: A Business Contingency Fund and Expansion Contingency Fund were discussed. Walter Maxwell made a motion to table this discussion so the Finance Committee can examine the best way to invest the money. Joe Kovacs seconded. The motion carried 8-0 with 1 excused. Dorothy Carbo has resigned from the Board because of health issues. The Halloween Party will be held on Friday, October 30th at 5PM. The Board will be donating food. There will be a Long Range Planning Meeting to be held on Monday, October 19th at 5:15PM. The public is welcomed. A discussion ensued concerning the change of the board meeting to the 4th Tuesday of the month at 6PM.

The meeting was adjourned at 9:30.

Respectfully Submitted:
Cynthia A. Wadnola, CEC

Town of Ulster Public Library
Special Meeting for Long Range Planning
October 19, 2009

The meeting was called to order at 5:20PM by Anne Davis. Those in attendance were Anne Davis, Jeanette Debeaumont, Joseph Kovacs, Jackie LaBarge, Walter Maxwell, Richard Metzger, Ruth Quick, and Cynthia Wadnola. Anne Davis made a motion to change the monthly business meeting to the 4th Tuesday of each month at 6PM starting in November 2009. Joe Kovacs seconded. Discussion ensued. The motion carried unanimously 8-0.

Much discussion continued concerning all the ways to obtain information from the public concerning the library's function in their lives. Rebranding of the Library was discussed at length. Getting rid of any negativity related to the Library will be addressed. Brainstorming of contacts continued. Anne and Faith will meet to prepare a questionnaire or survey.

The meeting was adjourned at 6:30.

Respectfully Submitted:

Cynthia A. Wadnola, CEC