

Town of Ulster Public Library

Board Meeting

November 18, 2014

x Theresa Brettschneider
x Jeanette deBeaumont
x Cynthia Wadnola
x Cari Grange
x Walter Maxwell

x Rotena Nippert
x Anne Davis
x Richard Metzger
x Mary Nielsen
x Tracy Priest, Director

Meeting was called to order at 6:00 p.m.

A motion was made to approve the minutes from October 28, 2014 .

Motion to approve the minutes: Walter 2nd: Richard

Vote was unanimous.

COMMUNICATIONS:

DIRECTOR'S REPORT:

The directors report was read.

Civil Service Update:

As of 12/31/2014 the Town of Ulster Public Library is fully compliant with the Civil Service hiring regulations.

2015 Library Programs:

Looking ahead this coming year, there will be many regularly occurring childrens programs, story hours, and book clubs for birth through age 12. There will be pop up Teen Discovering night, movie nights and career nights. Adult Craft/Project Space will continue with Kerry. A Pinterest page has been started to showcase the crafts to be made, like felting and jewelry making.

Computers and Technology:

The technology uprades have been completed. Thank you to Harlin Gordon and the Advanced Computers team.

Three of our staff members received certification through the NYKA Digital Literacy Initiative and have been assisting patrons in one-to-one sessions.

Tablets will be utilized for roving reference, digital literacy and instruction on downloading digital media.

2015 Bus Trips

Payment will be required at the time of reservation for all bus trips. This is to minimize the Library's losses due to cancellations.

COMMITTEE REPORT:

Buildings & Grounds

The Library will purchase a 5' table from Sams Club to use in the back to get equipment off the floor.

Lime Energy is supposed to come to the Library on 11/21 to access needs of the current lighting situation. The buildings front lights are on all the time on - needs to have a photocell installed.

Many updates and improvements have been made and notice by patrons in the building and on the grounds of the library.

FINANCIAL REPORT:

The financial reports were read.

Motion to approve the transactions: Cynthia 2nd: Mary

ROLL CALL VOTE TAKEN, MOTION PASSED - Unanimously

OLD BUSINESS:

NEW BUSINESS:

December Board Meeting

A motion was made to cancel December's board meeting for the holiday season.

MOTION TO APPROVE: Jeannette 2nd: Mary

Vote was unanimous.

2014 Holiday Staff Bonuses are as follows:

Part time, less than 1 year - \$50.00

Kerry

Tanya

Val

Part time, over 1 year - \$100.00

Hailey

Tom

Full time - one weeks pay.

John

Tracy

Motion to approve the transactions: Mary 2nd: Tena

ROLL CALL VOTE TAKEN, MOTION PASSED - Unanimously

Staff Hourly Wage Increases

Tom \$9.50 to \$9.75 effective 1/2015

Tracy \$29.85 to \$30.50 effective 11/2014

Hailey \$9.00 to \$9.25 effective 8/2015

John \$14.00 to \$14.50 effective 9/2015

Tanya \$9.00 to \$9.25 effective 7/2015

Motion to approve the transactions: Walter 2nd: Cynthia

ROLL CALL VOTE TAKEN, MOTION PASSED - Unanimously

Staff Appointments and Hires

A motion was made to move Kerry from a part time employee at \$9.50 per hour to a full time Clerk at the rate of \$11.00 per hour. She will have more responsibilities. This appointment is effective upon receipt of Certificate of Eligibility.

Motion to approve this appointment: Anne 2nd: Mary

ROLL CALL VOTE TAKEN, MOTION PASSED - Unanimously

A motion to approve the hiring of Jessica Applestone as a Storyteller at \$10.00 per hour at 17.5 hours per week effective 12/15/14.

Motion to approve: Anne 2nd: Cynthia

ROLL CALL VOTE TAKEN, MOTION PASSED - Unanimously

MOTION TO ADJOURN: Walter 2nd: Jeannette

The meeting was adjourned at 6:53 p.m.

Respectfully submitted,

Cari Grange, Secretary