

TOWN OF ULSTER PUBLIC LIBRARY
BOARD MEETING
NOVEMBER 22, 2011

The Meeting was called to order at 6:05 by President Ruth Quick.

In attendance were: Richard Metzger, Ann Davis, Jeanette DeBeaumont, Rotena Nippert, Mary Nielsen, Cynthia Wadnola, Faith Johnson, and Library Director. Jackie LaBarge was late. Walter Maxwell was excused.

MINUTES:

A motion was made to add Mary Nielsen's name to the list of attendees of the previous meeting. Rotena Nippert questioned the cost of the UPS ES500. A motion was made by Tena Nippert to accept the cost and seconded by Ruth Quick. A motion to approve the minutes from October 25, 2011 with amendments was made by Ann and seconded by Cynthia. All in favor.

DIRECTOR'S REPORT:

- Faith went over the director's report. She spoke about the archives report and the places she visited for the NYLA seminars. A lot was repetition from the previous years, but still worth attending. However she would prefer to go with PLA. Approx. cost \$1500 which would need a vote. Ann suggested we go ahead with it. Ruth seconded it. Roll call taken – All in Favor – 0 opposed.
- Faith also added she would like to add X-Box to the library. Approximate cost would be \$200.
- A suggestion was made that we change the amount for check out of DVD's to a day. Motion made by Cynthia Wadnola & seconded by Richard Metzger. Roll call taken. All in favor. -0 opposed.
- A motion was made for the Dec. meeting to be cancelled. Tina seconded. Roll call taken. All in favor.
- Faith has 5 vacation days left. She will be using them at the end of December pending weather. If she cannot use them she would like to roll them over to 2012. Ruth Quick made motion to roll them over to 2012, Seconded by Ann Davis. Roll Call Taken. All in favor – 0 opposed.
- End of year payment adjustment: Janice, Faith & Brenda should receive 1 week salary each. There are 5 part-timers. Each should receive \$100. Hailey to receive \$25. To be paid with December payroll. Motion made to accept by Jeanette – seconded by Ann. Vote was taken. All in favor - 0 opposed.

COMMITTEE REPORT:

Richard is checking on the tiles that need to be replaced. Also the down spout at end of driveway needs to be repaired. There is lights out around the library. A list was given to Richard Metzger to check for repair. It was decided that Richard would do the inside repairs and Jim Sass would take care of the outside repairs.

FINANCIAL REPORT:

Walter Maxwell was absent – Faith gave the financial report. A motion was made to approve by Jeanette and seconded by Ann. Roll call taken- All in favor – 0- opposed.

NEW BUSINESS:

It was suggested that all e-mail addresses be checked and notations made of any changes.

ADJOURN:

Jeanette made a motion to adjourn the meeting and was seconded by Cynthia.

Respectfully submitted,
MARY NIELSEN, Secretary