

TOWN OF ULSTER PUBLIC LIBRARY

Board Meeting
June 23, 2015

X Walter Maxwell	X Richard Metzger
X Roatena Nippert	X Anne Davis
X Mary Nielsen	X Cynthia Wadnola
X Tracy Priest, Director	X Thersea Brettschneider
X Bruce Engholm	Carrie Grange – Excused

Meeting was called to order at 6:05PM.

Anne Davis introduced Bruce Engholm as a temporary Board member until September. Motion to appoint Bruce – Anne – 2nd Cynthia-
Vote was unanimous.

A motion was made to approve minutes from May 25, 2015 meeting.
Motion to approve the minutes: Tina – 2nd Richard
Vote was unanimous.

DIRECTORS REPORT:

Directors report was given.
She has recommended we go with NYLA Program and that we all take the survey.

FINANCIAL REPORT:

Walter reported that all looks good. Will be working on Budget Friday- 2PM.
Motion to approve the transactions: Anne ---2nd Cynthia
Roll call taken – all approved – Bruce Abstained.

COMMITTEE REPORTS:

- Building & grounds - Terry – re: Parking: - Terry is going to check with town clerk re: oil tank in parking lot. He is going to speak with Frank Petramale. Possibly we will not need Organtini Excavating.
- Discussion on long range committee SWOT form .
- There was a discussion on the size of Town of Ulster – a map was shown. There was a discussion on the preparation of a flyer/bookmark for distribution within the town and surrounding areas.
- Mission statement was discussed.

PERSONNEL MEETING:

We discussed how the meeting went and that we may want to hire a library assistant in the future.

OLD BUSINESS:

Election Clerk – Linda has declined this year- It was suggested that we appoint Board Chairperson.
Anne made a motion to hire Leona Shelton as Election clerk Chair.
Vote taken – All approved -

NEW BUSINESS:

- CFPA, Eileen Cheney to be hired as a banking consultant as an Independent Contactor at approximately \$200 Qt/ \$600 Max.

Motion by Anne - 2nd Mary

- Abandoned Car In Lot: John contacted owner - discussion on how to handle- - will contact police.
- Ulster hose as requested permission to park cars in back portion of our lot –
- Records retention: we should kEep records for 6 years - Keep all tax records – Iron Mountain possibly to be hired.

*Bruce Engholm was sworn in - - Bruce.engholm@gmail.com

MOTION TO ADJOURN:

Meeting adjourned at 7:05PM

Respectfully submitted.

Mary Nielsen