

**TOWN OF ULSTER PUBLIC LIBRARY  
BOARD MEETING  
JANUARY 24, 2012**

The Meeting was called to order 6:05pm by President Ruth Quick.

In attendance were: Ruth Quick, Richard Metzger, Ann Davis, Jeanette deBeaumont, Rotena Nippert, Mary Nielsen, Cynthia Wadnola, Jackie LaBarge, Walter Maxwell and Faith Johnson, Library Director.

*Note: Jackie LaBarge is excused and will not be attending meetings now thru April.*

No Public Comments.

No Communications.

**MINUTES:** A motion was made by Cynthia Wadnola to approve the minutes for the previous board meeting with an amendment to fix Richard's name. Rotena Nippert 2nd – All in favor.  
0- Opposed

**DIRECTOR'S REPORT:** Faith gave the directors report. She stated that the annual report had been approved. She gave explanations regarding the 3 flags that had been noted; however a copy of the report was not available at this time due to a discrepancy regarding data provided by Mid-Hudson. A motion was made by Ruth Quick to accept the annual report – 2nd by Walter Maxwell – All in Favor - 0- Opposed.

The Statistic report for 2011 was also reviewed and discussed.

Faith also discussed an upcoming conference on March 20-26th that she would be interested in attending. The cost of the trip would be \$600 (including hotel fees) + Mileage & tolls. Ann Davis made motion to accept – Richard Metzger 2nd.  
Roll call taken – All in favor – 0 – Opposed.

The salary increases for library employees were presented as follows:

Faith Johnson - \$255.00/yr.

Raise Leona- .50 –increasing salary to \$8.54/hr retroactive to probation, + .04 raise.

Brenda - .09

Janis - .09

Linda - .05

Naomi - .05

Susan - .04

Stephanie- .04

Motion was made by Ann Davis to approve the raise- 2nd by Walter Maxwell. - All in favor 0-opposed.

A motion was made by Jackie LaBarge to accept the financial reports and 2nd by Ann Davis & Richard Metzger

Roll call taken -All in favor –

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**COMMITTEE REPORT:** Report about the upcoming fundraiser made by Cynthia Wadnola. June 16th will be the date for the Yard Sale. Any books that will be for sale should be in by June 8th. Also there can be no books older than 1985. Tables will be available at \$10 per table. There were suggestions for Bake Sale Tables, Craft Tables, Custom made Shirt sales from Custom Shirt.com at \$25 per shirt. Other fundraisers ideas were post cards, cook books \$8 ea. Restaurant fundraisers & Bingo.

**FINANCIAL REPORT:** Report was made by Walter Maxwell – Kudos was given to the Director, Faith Johnson for keeping us on budget. Motion made by Jackie LaBarge to accept. Roll call taken – All in favor – 0- opposed.

**NEW BUSINESS:** Ruth Quick mentioned a problem with the heating in the ladies room, director's office and staff room. A spending cap of \$250 was proposed. A motion to accept this was made by Walter Maxwell and 2nd by Cynthia Wadnola.

A suggestion was also made that in effort to cut down on paperwork- that all reports are sent to board members via computer and a hard copy brought to meeting for review.

Walter Maxwell made a motion to adjourn the meeting at 7:25 – all in favor.

Respectfully submitted,  
MARY NIELSEN, Secretary