

Town of Ulster Public Library

Board Meeting

April 28, 2015

x Theresa Brettschneider
x Anne Davis
x Richard Metzger
x Mary Nielsen
x Tracy Priest, Director

x Rotena Nippert
x Cynthia Wadnola
x Cari Grange
x Walter Maxwell

Meeting was called to order at 6:00 p.m.

A motion was made to approve the minutes from March 24, 2015 .

Motion to approve the minutes: Anne 2nd: Cynthia

Vote was unanimous.

COMMUNICATIONS:

A letter was received by a patron with concerns re: power cords from personal laptops in use at the library.
(see Committee Report)

DIRECTOR'S REPORT:

The directors report was read.

The library received a \$500.00 MHLS grant to use toward our Summer Reading Program.
This years theme will be Super Heroes, with many exciting new activities to go along with the program.

The library collection continues to be weeded and updated. Subject to this are books older than 10 years that have not circulated in 5 or more years.

Craft night has been hugely popular. Jewelry making night in April had more than 20 participants.

Story hours are still in session. After School Programs will resume for four weeks in May.

COMMITTEE REPORT:

Buildings & Grounds

After receiving a letter from a patron re: power cords for personal laptop use presenting trip hazards, the library will be looking into providing an area for laptop use that will be clearly marked with signs, closer to outlets and off to the side to help prevent a trip hazards for the other patrons. Hanging signs and talking with the patrons involved was the immediate action taken, until a more permanent solution could be implemented.

Personnel:

Ulster County Payroll Officer (Civil Service) has requested a Payroll Certification so that we can assure we have hired and are distributing hours as required by law. There is no issue, we are compliant.

FINANCIAL REPORT:

The financial reports were read.

Motion to approve the transactions: Anne 2nd: Mary

ROLL CALL VOTE TAKEN, MOTION PASSED - Unanimously

A cash register is now in use at the desk. A cash handling policy will be drafted for review.

OLD BUSINESS:

NEW BUSINESS:

MOTION TO ADJOURN: Anne 2nd: Walter

The meeting was adjourned at 6:46 p.m.

Respectfully submitted,

Cari Grange, Secretary