

**Minutes
Town of Ulster Library
Board of Trustees Organizational Meeting
October 27, 2015
6:00 pm.**

x Theresa Brettschneider	x Rotena Nippert
x Anne Davis	x Cynthia Wadnola
x Richard Metzger	x Cari Grange
x Mary Nielsen	x Walter Maxwell (appointed treasurer, not a trustee)
_ Tracy Priest, Director (excused)	x Bruce Engholm

Call To Order

Meeting was called to order at 6:01 pm. ~~by Cynthia~~ by Anne Davis (amended 11/2015)

Swearing-In of New Trustees

Motion to elect the following officers:

President: Cynthia Wadnola

Vice President: Anne Davis

Secretary: Bruce Engholm

Treasurer: Walter Maxwell, by appointment of the board of trustees.

Anne moved, Mary 2nded

The motion passed unanimously.

Motion to continue use of the following three Banks of Deposit:

Key Bank

M&T Bank

TrustCo

Anne moved, Teresa 2nded

The motion passed unanimously.

Motion to use the following as *Newspapers of Record*:

Kingston Daily Freeman

Kingston Times

Mary moved, Anne 2nded

The motion passed unanimously.

Motion to adjourn Organizational Meeting

Anne moved, Bruce 2nded

The motion passed unanimously.

Meeting adjourned at 6:10 pm

Respectfully submitted,
Bruce Engholm

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x Richard Metzger	x Cari Grange
x Mary Nielsen	x Walter Maxwell (Treasurer, not a trustee)
_ Tracy Priest, Director (excused)	x Bruce Engholm

Call To Order

Meeting was called to order at 6:11 pm by Cynthia

The treasurer presented the Financial Report.

Motion to approve the minutes from September 22, 2015.

Anne moved, Mary 2nded

The motion passed unanimously.

New Business

- Bank of America tax payment
 - As the library is a separately taxed district, and the Town disburses tax payments to the library, we are responsible for our share of the Town's restitution to the Bank of America.
 - Library has been notified of tax proceedings that have been levied against the Town, obligating the library to pay appropriately \$2,176.

Motion to approve tax vouchers

Anne moved, Richard 2nded

ROLL CALL VOTE TAKEN, MOTION PASSED - Unanimously

Motion to approve minutes of September Meeting as written

Tina moved, Mary 2nded

The motion passed unanimously.

The Director's Report & Statistics Report was read, with discussion ensuing regarding details such as the possibility of adding phone numbers regarding trustee education opportunities, and avoiding jargon (e.g., LRP for Long Range Planning)

Town of Ulster Library
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October 27, 2015
continued

Committee Reports

- Buildings & Grounds, by Richard
 - new lights
 - fixed & stabilized mailbox
 - peephole added to the back door
- LRP
 - November 4 & 19 are the meetings of the Long Range Planning committee
 - We have a good number of guests signed up
 - Mary has volunteered to greet the participants, then leave them to their business

Old Business

- Amendment of sick time policy
 - As research continues regarding this, discussion was tabled at today's meeting

New Business

- Bank of America tax payment
- Snow removal contract
 - Plan to continue using Organatini, due to last year's excellent service

Motion to approve the 2015 holiday schedule

Teresa moved, Cari 2nded

The motion passed unanimously.

Bruce complimented the Banned books week display for October 2015.

Motion to adjourn

Richard moved, Mary 2nded

The meeting was adjourned at 6:52

Respectfully submitted,
Bruce Engholm