

**Town of Ulster Library  
January Board of Trustees Meeting  
January 26th, 2016**

x Theresa Brettschneider	x Rotena Nippert
x Anne Davis	x Cynthia Wadnola
x Richard Metzger	x Cari Grange
Mary Nielsen - excused	x Walter Maxwell (Treasurer, not a trustee)
x Tracy Priest, Director	x Bruce Engholm

Meeting was called to order at 6:04 pm by Cynthia.

**Motion to approve the minutes, as amended, from November 24, 2015.**

Teresa moved, Anne 2<sup>nd</sup>

The motion passed unanimously.

The treasurer presented the Financial Report.

**Motion to approve Treasurer Report through December, 2015.**

Anne moved, Cari 2<sup>nd</sup>

Roll call vote taken.

The motion passed unanimously.

**Motion to approve budget modifications.**

Teresa moved, Richard 2<sup>nd</sup>

Roll call vote taken.

The motion passed unanimously.

**Motion to approve pre audit voucher report & voucher report.**

Anne moved, Teresa 2<sup>nd</sup>

Roll call vote taken.

The motion passed unanimously.

**New Business**

**Director's Report**

Tracy highlighted the following:

- New, more spacious and inviting, setup for children's area
- Kingston City School funds will go to adding small, child-sized, single station technology tables. Each table will hold one iPad.
- Inter Library Loan to double pick-ups and deliveries. They are increasing from once daily to twice daily
- Junior League is building Little Free Libraries, in Kingston and in the Town of Ulster at the Department of Social Services on Ulster Avenue.

**Statistical Report**

- Considering alternatives for current copying machine arrangement. Recent meeting was held with representative.

## Committee Reports

### Long Range Planning

- Update
  - Reviewed focus group results, and future survey questions, available tomorrow on the website.
  - Will place paper surveys in selected businesses around the Town of Ulster.
  - Next Committee Meeting date 2/19/2016 10 am

### Buildings & Grounds

- The bathrooms were painted
- The toilet was replaced in the women's room.
- A portion of the deicer on the roof was damaged, and has been replaced.

## Old Business

None

## New Business

Minimum wage increased 12/31/2015 to \$9.00 in New York State;

### **Motion to increase library page's P. Olivia Tenney's (Val) hourly wage from \$8.92 to \$9.00 hourly wage to meet the NYS minimum wage.**

Anne moved, Richard 2<sup>nd</sup>

Roll call vote taken.

The motion passed unanimously.

### Friends Group

Considering forming one for our library, for Friend's to address advocacy, fundraiser, and volunteering.

### Distribution of Library Trustee Handbooks

Set Next Board Meeting date:

Tuesday, February 23 rd 6 pm.

### **Motion to adjourn**

Richard moved, Cari 2<sup>nd</sup>

The meeting was adjourned at 7:15.

Respectfully submitted,  
Bruce Engholm