

**Town of Ulster Library
Board of Trustees Meeting
July 25, 2016 (Monday meeting)**

Theresa Brettschneider – excused	x Rotena Nippert
x Anne Davis	x Cynthia Wadnola
x Richard Metzger	x Cari Grange
x Mary Nielsen	x Walter Maxwell (Treasurer, not a trustee)
x Tracy Priest, Director	x Bruce Engholm

Public Comment

Anne LaBarge and Natalie Rider introduced themselves as interested Town residents.

Call To Order

Meeting was called to order at 6:02 pm by Cynthia.

Motion to approve the minutes from June 27, 2016 meeting.

- Richard moved, Anne 2nded
- The motion passed unanimously on a voice vote.

Financial Report

- The Treasurer presented the Financial Report.
- The court has ruled that the assessed value of properties in the Town had been too high. As a result, the library must now pay back previously collected taxes.
 - \$26 220 (approx estimate) to be repaid by the library to Bank of America for overassessment of taxes
 - \$15 400 (approx estimate) to be repaid in 2017 by the library to Tech City
 - \$20 750 (approx estimate) to be repaid in 2018 by the library to Hudson Valley Mall

Motion to approve pre-audit report & voucher report.

- Mary moved, Richard 2nded
- Roll call vote taken.
- The motion passed unanimously.

Tax levy increase

- Cynthia read the resolution re overriding the tax levy limit.

Motion to approve tax levy increase.

- Richard moved, Anne 2nded
- Roll call vote taken.
- The motion passed unanimously.

Motion to approve proposed 2017 Budget

- Discussion regarding the use of staff's expertise as a library resource to serve our patrons.
- Will be on ballot on September 1

- Anne moved, Mary 2nded
- Roll call vote taken.
- The motion passed unanimously.

Director's Report

Tracy highlighted the following:

- Ulster seniors were visited at the Town Senior Center by Tracy, Lindsay, and Tanyar. These constituents were informally surveyed regarding what services that the library could provide them.
- Our summer reading program story hour has been successful, with a large turnout, of about 40 kids.
- Yoga workshop was a success.
- The full digital subscription to Consumer Reports

Statistical Report

- Highlighted the recent jump in story hour and Summer reading program, thanks to Lindsay's efforts.

Committee Reports

Long Range Planning

- Outreach to Senior Center
- Draft plan review continues

Expansion Committee

- Next meeting is scheduled for 10:00 am Friday, August 19.

Civil Service Update

- Positions are becoming available, that members of our staff plan to be testing for.

Building and Grounds

- The base of our lamp posts are disintegrating, from salt, etc.
- The light on the back of the building is under warranty, and malfunctioning. Our representative is working on a replacement.
- The fiber optics cabinet on library property has an easement. Should they assume responsibility for maintenance/lawn mowing?

Election Committee Report

- The Kingston Times has published our press release, the Freeman has not.
- Kathleen is our Elections Secretary, reporting to Cynthia.

Old Business

- None

New Business

- Fire Department has requested the use of our parking lot for a muster.

Next Board Meeting date:

Tuesday, August 23, 2016, at 6:00 pm (4th Tuesday)

Public Comment

None

Motion to adjourn

Mary moved, Richard 2nded

The meeting was adjourned at 6:48.

Respectfully submitted,
Bruce Engholm