Town of Ulster Library
Board of Trustees Meeting
July 25, 2016 (Monday meeting)

Theresa Brettschneider – excused
x Rotena Nippert
x Anne Davis
x Cynthia Wadnola
x Richard Metzger
x Cari Grange
x Mary Nielsen
x Walter Maxwell (Treasurer, not a trustee)
x Tracy Priest, Director
x Bruce Engholm

Public Comment
Anne LaBarge and Natalie Rider introduced themselves as interested Town residents.

Call To Order
Meeting was called to order at 6:02 pm by Cynthia.

Motion to approve the minutes from June 27, 2016 meeting.
- Richard moved, Anne 2nded
- The motion passed unanimously on a voice vote.

Financial Report
- The Treasurer presented the Financial Report.
- The court has ruled that the assessed value of properties in the Town had been too high. As a result, the library must now pay back previously collected taxes.
  - $262,200 (approx estimate) to be repaid by the library to Bank of America for overassessment of taxes
  - $15,400 (approx estimate) to be repaid in 2017 by the library to Tech City
  - $20,750 (approx estimate) to be repaid in 2018 by the library to Hudson Valley Mall

Motion to approve pre-audit report & voucher report.
- Mary moved, Richard 2nded
- Roll call vote taken.
- The motion passed unanimously.

Tax levy increase
- Cynthia read the resolution re overriding the tax levy limit.

Motion to approve tax levy increase.
- Richard moved, Anne 2nded
- Roll call vote taken.
- The motion passed unanimously.

Motion to approve proposed 2017 Budget
- Discussion regarding the use of staff’s expertise as a library resource to serve our patrons.
- Will be on ballet on September 1
• Anne moved, Mary 2nded
• Roll call vote taken.
• The motion passed unanimously.

**Director’s Report**
Tracy highlighted the following:
• Ulster seniors were visited at the Town Senior Centre by Tracy, Lindsay, and Tanyar. These constituents were informally surveyed regarding what services that the library could provide them.
• Our summer reading program story hour has been successful, with a large turnout, of about 40 kids.
• Yoga workshop was a success.
• The full digital subscription to Consumer Reports

**Statistical Report**
• Highlighted the recent jump in story hour and Summer reading program, thanks to Lindsay’s efforts.

**Committee Reports**
**Long Range Planning**
• Outreach to Senior Center
• Draft plan review continues

**Expansion Committee**
• Next meeting is scheduled for 10:00 am Friday, August 19.

**Civil Service Update**
• Positions are becoming available, that members of our staff plan to be testing for.

**Building and Grounds**
• The base of our lamp posts are disintegrating, from salt, etc.
• The light on the back of the building is under warranty, and malfunctioning. Our representative is working on a replacement.
• The fiber optics cabinet on library property has an easement. Should they assume responsibility for maintenance/lawn mowing?

**Election Committee Report**
• The Kingston Times has published our press release, the Freeman has not.
• Kathleen is our Elections Secretary, reporting to Cynthia.

**Old Business**
• None

**New Business**
• Fire Department has requested the use of our parking lot for a muster.

Next Board Meeting date:
Tuesday, August 23, 2016, at 6:00 pm (4th Tuesday)

**Public Comment**
None

**Motion to adjourn**
Mary moved, Richard 2nded
The meeting was adjourned at 6:48.

Respectfully submitted,
Bruce Engholm