

Town of Ulster Public Library

Board Meeting

February 28, 2012

x Ruth Quick
x Jeanette deBeaumont
 Cynthia Wadnola- excused
x Richard Metzger
x Walter Maxwell

x Rotena Nippert
x Anne Davis
 Jackie LaBarge -excused
 Mary Nielsen -excused
x Faith Johnson, Director

The Meeting was called to order at 6:00 pm by President Ruth Quick.

MINUTES: 1st motion: Walter Maxwell **2nd:** Jeanette deBeaumont

A motion was made to approve the minutes from January 24, 2012 . Vote was unanimous.

COMMUNICATIONS: NONE

DIRECTOR'S REPORT:

: Faith gave director's report. We discussed heating problem which has been checked. There are two possibilities for office and staff room. She will call Sass Electric. Discussed T-shirt sale. Two possible companies: Cafe Press and Spread Shirt. Summer teen program will work on design -logo for library on T-Shirts.

Weeding out non-fiction books due to age and out dated facts. Will start with medical. (Adriance Library will help) Faith will be back full time March 5 due to surgery on arm.

COMMITTEE REPORT: NONE

FINANCIAL REPORT: 1st motion: Anne Davis **2nd:** Rotena Nippert

ROLL CALL VOTE TAKEN, MOTION PASSED - vote was unanimous

Good shape extra money for conference had been voted on. Transfer unrestricted money to where it is needed in building fund. Report to Controller's office completed and filed. Tax money came in. Put into checking account.

OLD BUSINESS:

Postpone swearing in of Trustees till March due to absences. When swearing in is completed, Ruth Quick will take in papers from Oath of Office to County Office.

NEW BUSINESS:

Everyone agreed on name tags for staff. Light needed for Children's Area near the back door. Richard Metzger will take care of this. Insurance Company (Utica Insurance) very impressed with tour of building. Discussed insurance for Cleaning Person. Needs to be given on her insurance. Faith will discuss this with the Cleaning Person.

ADJOURN: 1st motion: Walter Maxwell **2nd:** Anne Davis

Meeting adjourned at 6:50 Vote was unanimous.

Respectfully submitted,

Rotena Nippert