

Town of Ulster Public Library

Board Meeting

August 26, 2014

x Ruth Quick
x Jeanette deBeaumont
 Cynthia Wadnola - excused
x Cari Grange
x Walter Maxwell

x Rotena Nippert
x Anne Davis
x Richard Metzger
x Mary Nielsen
x Tracy Priest, Director

Meeting was called to order at 6:12 p.m.

A motion was made to approve the minutes from July 22, 2014.

Motion to approve the minutes: Ruth 2nd: Mary

Vote was unanimous.

COMMUNICATIONS:

DIRECTOR'S REPORT:

The directors report was read.

The book fair fundraiser at Barnes and Noble was successful. \$1067.47 was raised. Thanks to Bathsheba Orlando, our local sales representative. Thank you to John Moody for attending with Tracy, Briana B. and Christine L. for volunteering and face-painting and to the Catskill Public Library for placing a large purchase and using our code! A portion of the money will be used to purchase a colorful story hour rug.

The Summer Reading Program for 2014 has concluded. It ended with an ice-cream party and bubble show, Bubble Trouble, starring Jeff Boyer at the Ulster Hose Fire Station. There were many in attendance and all had fun. Thank you to the many volunteers including Ulster Hose!

Advance Computers update:

All but two patron computers are updated to a functional operating system. All three Circulation desk computers have been upgraded. The security program (Deep Freeze) has been installed on all patron machines. SAM server was installed and the migration of SAM date is nearly complete. Installation of the first "Untangle" server for security on the Administration side of the network, the next to be installed on the Patron side.

COMMITTEE REPORT:

Personnel:

Matthew Cassidy has left his position at the library. We are hoping to have him come back to work as a substitute page, when needed.

Building & Grounds:

Some of the custodial improvements include cleaning and replacing the air filters, repainting the yellow lines in front of the building and cleaning the tops of the bookshelves in the front of the library. A pothole was also filled in at the entrance of the library.

FINANCIAL REPORT:

The financial reports were read.

Motion to approve the transactions: Mary 2nd: Ruth

ROLL CALL VOTE TAKEN, MOTION PASSED - Unanimously

OLD BUSINESS:

A motion was made to accept the bid from Lime Energy to replace the outside lights located on the building and in the parking lot poles with new light sensor sensitive LED lights. The contract will be signed in the amount of \$6,754.93 to be paid in one lump sum. Payback is expected to be 41 months.

Motion to approve: Walter 2nd: Anne

ROLL CALL VOTE TAKEN, MOTION PASSED - Unanimously

NEW BUSINESS:

The book sale has been set for October 3rd and October 4th. It will be held inside the library.

The Halloween party at the library is set for October 24, 2014.

A draft of the long range plan has been developed and will be distributed at next months meeting.

MOTION TO ADJOURN: Jeannette 2nd: Richard

The meeting was adjourned at 6:54 p.m.

Respectfully submitted,

Cari Grange, Secretary